

Addition of Field to List of Suppliers of the Companies for Competitive Proceedings and Mini-Tenders

1. Preamble

- 1.1. The Ariel- Municipal Company for Culture, Society, Education, Welfare, Sport and the Arts (hereinafter: “**Ariel A**”) and Ariel - Municipal Company For Sport, Culture And Leisure Management In Jerusalem Ltd. (hereinafter: “**Ariel B**”) give notice of the addition of the field of **provision and installation of permanent seats in stadiums, arenas and halls** to the list of suppliers of the companies, performance of competitive proceedings and mini-tenders for the purchase of goods and/or services (hereinafter: “**the list**”). For the sake of convenience are Ariel A and Ariel B shall be called (hereinafter jointly: “**the companies**”).
- 1.2. Each one of the companies shall manage its list independently.
- 1.3. The field of **provision and installation of permanent seats in stadiums, arenas and halls** shall be included in categories C and D of the database.
- 1.4. Inclusion of an entity in the list as well as the use thereof shall be in accordance with applicable law and the terms determined in this agreement.
- 1.5. Information on the companies may be found at the website: <http://www.ariel-jer.org.il>
- 1.6. In every instance in the documents of the tender where there appears the masculine voice, the feminine shall be included, and vice versa.

2. Threshold conditions

Those entitled to present their candidacy for inclusion in the field are citizens of Israel (who are licensed merchants or corporations registered lawfully in Israel) and/or a foreign corporation, fulfilling the following conditions:

- 2.1. The bidder must maintain and submit all of the certificates and licenses required for performance of the work and/or provision of the service, and to submit all of the documents specified in clause 3 below.
- 2.2. For inclusion in category C (work up to the amount exempted from tender) – the candidate must prove performance of at least five projects in the relevant field during the three years preceding submission of its bid, at a total scope of NIS 100,000 (including VAT) at least.
- 2.3. For inclusion in category CD (work at any amount) – the candidate must prove performance of at least five projects in the relevant field in the sub-list, during the three years preceding submission of its bid, at a total scope of NIS 1,500,000 (including VAT) at least.
- 2.4. With respect to all of the categories above, no negative recommendations were received with regard to the candidate from any of the authorities to which it provided services, including the

company and/or the municipality of Jerusalem and/or municipal corporations in the city (whether these were specified by it or not).

3. The manner of submission of candidacy and the documents for submission

3.1. Candidates wishing to be included in the list and fulfilling the threshold conditions above, shall attach all of the following documents to their applications:

3.1.1. An application for inclusion in the list and details of the candidate including his experience in the format as **appendix A** to this invitation.

3.1.2. For a corporation:

3.1.2.1. A profile of the corporation, its experience, and details concerning its chief executive (including CV, certificates and education).

3.1.2.2. Certificate of incorporation.

3.1.3. A copy of the licensed merchant certificate.

3.1.4. Confirmation for deduction of tax at source, valid at the date of submission of the bid.

3.1.5. All of the approvals required under The Public Entities Transactions Law – 1976, valid on the date of submission of the bid.

3.1.6. Recommendations and/or additional supporting documents testifying to compliance of the bidder with threshold conditions.

In addition to that stated above, the candidate may attach any other documents which may shed light on his professionalism and the services he provides.

3.2. It is clarified that **a foreign corporation** as defined above, will be required to produce the documents included in clauses 3.1.1, 3.1.2.1, 3.1.6. It is clarified that all of these documents shall be submitted in the original language and in an authorized translation into English.

3.3. If a candidate shall fail to attach to his application for inclusion in the list any of the aforementioned documents, the tenders committee may, for this reason only and at its exclusive and absolute discretion, not include the candidate in the list; or in the alternative, to request that it add and/or complete and/or amend and/or clarify any of the documents in its application and/or the information set forth therein and the company may ignore immaterial faults, at its exclusive discretion.

3.4. The application must be submitted on the “**application submission form**” (appendix A) and to attach thereto the documents stated in clause 5 and place it when it is signed, during the ordinary office hours into the tenders box at the Pais Arena Hall. At 1 Benbenisti St., Jerusalem. On the envelope must be indicated “**Ariel - list of suppliers and contractors**”.

3.5. The applications must be submitted by the **date 15.7.2019 at the hour of 12:00**, by email to the address MLDana@jerusalem.muni.il

3.6. Notwithstanding that stated above, it shall be possible to send applications for inclusion in the lists also beyond the final dates, however such applications will be delivered to the tenders committee on dates determined for refreshing of the lists at the discretion of the tenders committee and in accordance with applicable law.

4. **Selection of entities for the list**

4.1. The applications of candidates will be examined by the company, and classified in accordance with details of education, experience and work performed.

4.2. Approval for the entry of a supplier into the list shall be made by the tenders committee of the companies. It is clarified that the tenders committee has broad professional discretion concerning questions of inclusion of a supplier to the list, and this also in the event that the supplier underwent formal examination and complies with all the threshold conditions above. It is further clarified that the tenders committee may make use of advisors and professionals for reaching a decision, and to receive information and/or opinions and/or recommendations of a supplier from other entities and/or parties.

5. **Revision of the list**

5.1. The list will be revised from time to time. In the framework of the revision, the tenders committee may approve the entry of new companies into the lists and the removal of companies included in the list at its exclusive discretion and subject to that stated in the regulations.

5.2. A corporation whose candidacy was approved for entry into the list on the basis of employment of an employee who complies with the aforementioned threshold conditions, and the work of such employee was stopped for any reason whatsoever, shall immediately notify upon cessation of the employment of the employee at the company.

6. **Engagement for performance of work and the principles for use of the list**

6.1. An engagement of the company with the candidates who were approved for inclusion in the list shall be as stated in applicable law, and at the exclusive discretion of the companies.

6.2. A supplier who was included in the list and whom either of the companies request to receive actual services from him, will be requested to sign upon an agreement which shall be prepared by it and or on a work order, as the case may be.

6.3. The companies are entitled to request, prior to engagement, production of all the documents above from the supplier again and/or an update of the documents and/or other documents and/or additional documents which are not indicated above, and all at their exclusive discretion.

6.4. It is clarified that the companies are entitled to conduct competitive proceedings and/or mini tenders between the suppliers in every sub-list, in accordance with their decision and exclusive discretion and subject to the provisions of applicable law.

7. **Miscellaneous**

- 7.1. it is clarified hereby that the contractor/service provider must refrain from conflict of interest between his business affairs and between his activity in the framework of the services which he shall provide to the companies, and that he is prohibited from being in a situation where there is any possibility of conflict of interests. The contractor/service provider must immediately notify representatives of the companies of any risk of conflict of interest, and to act in accordance with the directives of the companies, respectively.
- 7.2. It is clarified hereby that this document is not a tender and the tender laws shall not apply thereto, and nothing and that stated in this document above and/or in the conduct of the list by the companies, shall obligate the companies to engage with any of the candidates who shall be included in the list and/or to order work at any extent whatsoever and/or any other undertaking related to the list and/or the candidates.
- 7.3. It is clarified, that response to this invitation shall not constitute a condition to participation in engagements which shall be carried out subsequent thereto, if any, shall not accord any advantage to parties who respond only for such reason that they responded to the invitation, and shall not obligates its participation in the engagement with it in any other manner.
- 7.4. Nothing in this invitation, or in response thereto, shall constitute any obligation of the company to engage with any party responding to the invitation, or with any other party whatsoever in the matter above. Only a binding engagement agreement in accordance with applicable law, shall bind the company.
- 7.5. The company reserves its rights to contact additional parties in the matter above, at its full, exclusive and absolute discretion.
- 7.6. Questions in writing in connection with the management of the list may be referred to Mrs. Dana Malka Levy at email mldana@jerusalem.muni.il or telephone 02 – 629-7982.

Regards,

Zion Turgeman, CEO

Appendix A'

Application Form

I the undersigned _____, ID _____, am authorized to declare on behalf of the company/firm/partnership _____, company number/ID _____ / business _____ licensed merchant number _____ and request on behalf of _____ (name of corporation or business) to be included in the list of suppliers and contractors of each one of the following companies: The Ariel- Municipal Company for Culture, Society, Education, Welfare, Sport and the Arts (hereinafter: “**Ariel A**”) and Ariel - Municipal Company For Sport, Culture And Leisure Management In Jerusalem Ltd. (hereinafter: “**Ariel B**”) (hereinafter: “**the companies**”) on the basis of my education, experience, attached certificates and as specified below.

1. **The fields in which the candidate wishes to be included: provision and installation of permanent seats in stadiums, arenas and halls**

2. **Details of the bidder**

- 2.1. candidate name: _____
- 2.2. identity number: _____
- 2.3. **name of business/company/partnership/firm:** _____
- 2.4. **company number/licensed merchant number:** _____
- 2.5. address: _____
- 2.6. contact telephone number: _____
- 2.7. fax number: _____
- 2.8. email address: _____

A profile or CV of the candidate must be attached

3. **Experience of the candidate/corporation ***** documentary proof of candidate experience must be attached**

The bidder must verify that he fulfills the relevant threshold conditions for the category in which he has submitted his candidacy, as specified in clause 3 of this invitation.

Num.	Name of work	Name of client+	Client telephone	Date and time of	Monetary scope

		position		performance of the work	

Notes:

1. Documentary proof must be attached for each work indicated above.
2. Additional notes and clarifications may be attached separately.
3. Additional works will be detailed in the format above on separate pages.

_____ name of signatory

_____ stamp and signature

_____ date

Confirmation***for cooperation and partnership only

I the undersigned _____, Adv. license number _____, hereby confirm that
 _____, who signed before me upon this application, is authorized to sign on behalf of
 _____ in accordance with the documents of incorporation and binding resolutions of
 _____.

_____ Date

_____ signature of attorney